

## Education Associate

Comp 2017-0311

We select dedicated people just like you to care for our clients, those who offer compassion, knowledge and commitment to the treatment, progress, outcomes and lives of our clients. We are motivated to employ individuals who are passionate about what they do and, are naturally driven to uphold our client-centered approach, contribute to best-practice solutions and a desire to take their careers to the next level within Carewest.

We are one of Canada's largest public healthcare providers of complex continuing care, rehabilitation and recovery services, and a wide variety of community programs for seniors and adults under the age of 65. With 13 locations across Calgary and a team of over 2,600 employees, we offer a diverse, interdisciplinary and expert community of health care professionals. Our innovative practices allow for optimal opportunities to learn, grow and excel with us.

Carewest has been recognized as one of **Alberta's Top Employers** for the past four years in acknowledgement for our commitment to promoting a strong work/life balance, providing competitive salaries & benefits, and the promotion of teamwork in a collaborative healthcare environment. If you share our vision and are dedicated to joining our growing team, please review our open positions and apply today!

This Temporary Full Time position covers various Carewest locations primarily in the north. The focus of the Education Associate is the coordination and delivery of both corporate and Site specific non-clinical education inservices. This position will be responsible for: tracking and monitoring staff attendance at mandatory inservicing, the training and delivery of programs including the orientation of new staff to the organization and the evaluation of training results. Reporting to the Manager, Education Services, assists in keeping the materials updated and contribute to the ongoing development of new training and delivery approaches.

### Qualifications:

- Bachelor of Education preferred
- Adult education training certificate or diploma required
- Equivalent combination of education and experience will be considered
- Minimum of one (1) year of previous teaching experience in a health care setting required
- Minimum two (2) years of non-clinical experience preferred
- Good computer skills required (MS Word, Excel) required
- Database experience an asset
- Driver's license required